

Administrator Settings: General Account Settings

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Remark Test Grading Cloud has a set of general settings to help you use the application in the best way suited to you. To access the settings click **Account Dashboard**. Then click the ellipsis (three dots) and choose **Account Settings**. **General**

You can choose to add a logo to the answer sheets and/or reports. Click in the logo box to choose the logo. Note that it will be sized to fit the appropriate space. If you change your mind click Delete Logo.

Once the logo is selected, mark the checkboxes indicating where you want the log used: **answer sheets** and **reports**.

Click **Save Settings** when finished.

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